



BrightSpeed Coax

User Guide



Serviceability	Pricing	Quote Generation	Contract Generation	Order Placement
✓	✓	✓	✓	✓
API Driven Serviceability	Manual Pricing	PDF Creation	PDF Creation	Contract sent to BrightSpeed for order submission

✓ = API Driven Data ✓ = No API/Manual



1

Click the address bar to type in a business name or address and click Search. After typing in a business name or address in the search bar, the results page will generate who the provider is, a serviceability description, the anticipated timeframe to install, the max speed and the products available.

Swap Experience

All your options in one place.

Enter full address including zip code

Search



Enter your address and get list of available providers including services they provide and distance calculation!

Best Efforts Results

Standard asymmetrical, shared, speeds and services

BEST EFFORTS

COMCAST BUSINESS

Serviceable Green ⓘ

TIME: 10-15 Days **DIST:** 110 ft **MAX SPEED:** 1.25G

Products Internet, Phone, TV
Tech DOCSIS, N/A, N/A, DOCSIS

[Configure Pricing](#)

BEST EFFORTS

brightspeed Business

Serviceable Green ⓘ

TIME: 10-15 Days **DIST:** 0 ft

Products Internet
Building Type OnNet

[Configure Pricing](#)

Options will display as shown.
Click “Configure Pricing”

3

PRICING CATALOG

Standard Pricing

81 Dye Plant Rd, Martinsville, VA 24112, USA



Select Term

2 Year Coax

BROADBAND INTERNET

Main Services

200M BBBF

Additional Services

Static IP

1 Static IP

Click “2 Year Coax” to display drop down of more term options.

4

Select Term

2 Year Coax

BROADBAND INTERNET



Main Services

200M BBBF

Additional Services

Static IP

1 Static IP



Toggle on “Broadband Internet” to see pricing.

5

Select Term

2 Year Coax

BROADBAND INTERNET



Main Services

200M BBBF

Additional Services

Static IP

1 Static IP



Click the drop-down arrow under “Main Services” to select an internet speed.

Click the toggle next to “Static IP” to add Static Ips to your shopping cart. Click the drop-down arrow to select how many Static Ips you would like added.

A shopping cart appears on the right-hand side of the screen. Make any additional adjustments or add-on services, updating the shopping cart in real time.

PRICING CATALOG

Standard Pricing

81 Dye Plant Rd, Martinsville, VA 24112, USA



Select Term

2 Year Coax

BROADBAND INTERNET



Main Services

200M BBBF

Additional Services

Static IP

1 Static IP



BROADBAND INTERNET

NRC

MRC

200M BBBF

0.00

79.99

Static IP (1 Static IP)

0.00

14.95

Subtotal:

\$0.00

\$94.94

NRC

MRC

Total:

\$0.00

\$94.94

GENERATE QUOTE

GENERATE CONTRACT

NRC is any "Non-Recurring Charges", MRC is "Monthly Recurring Charges."

	NRC	MRC
Total:	\$0.00	\$94.94

BROADBAND INTERNET	NRC	MRC
200M BBBF	0.00	79.99
Static IP (1 Static IP)	0.00	14.95
Subtotal:	\$0.00	\$94.94

	NRC	MRC
Total:	\$0.00	\$94.94

[GENERATE QUOTE](#)[GENERATE CONTRACT](#)

Click “Generate Contract” under the shopping cart to begin creating your contract.

Please Enter Quote Info

Once you create a quote you can proceed to the contract generation.

Registered Business Name

Quote Name

Send Quote via Email

OK CANCEL

Type in the Registered Business Name and Quote Name. You have a quotes and contracts library so please be specific when labeling for easier identification in your library.

Then, click “OK”

Complete the “General Customer Information” to reflect on the contract.

General

Billing

Confirmation

General Customer Information

Legal Business Name

Contact Name

Business Phone

Cell Phone

Email

Address Line 1

81 Dye Plant Rd

Address Line 2

I confirm that there is no Unit or Suite number for this location.

City

Martinsville

State

VA

Zip

24112

Confirm that the address is correct. If there is no suite or unit number click the box next to “I confirm that there is no Unit or Suite number for this location”

Address Line 1

81 Dye Plant Rd

Address Line 2

I confirm that there is no Unit or Suite number for this location.

City

Martinsville

State

VA

Zip

24112

Scroll down to complete “Technical Contract” and “Shipping Information”. Use the “Same as customer info?” radio buttons to carry down the general customer info if applicable. Should this be different, these fields can be completed manually as well.

Technical Contact



Same as customer info?

Technical Contact Name

Tech Email

Tech Phone

Shipping Information



Same as customer info?

Shipping Address Line 1

Shipping Address Line 2

City

State

Zip

On the same page, scroll down to complete “Local On-Site Contact”, then click “SAVE” in the bottom right corner to proceed to billing.

Local On-Site Contact

Same as customer info?

LCON Name (LCON)

LCON Email

LCON Business Phone

CANCEL

SAVE



Billing Customer Information

Same as location?

Bill Account Name

Bill Contact Name

Bill Phone

Bill Cell Phone

Bill Email

Billing Address Line 1

Billing Address Line 2

I confirm that there is no Unit or Suite number for this location.

City

State

Zip

PREVIOUS

CANCEL

SAVE

Complete the “Billing Customer Information” manually or use the “Same as location?” radio button to copy the general customer information.

Click “SAVE” to proceed to the confirmation page.

15

Users can add any order notes here.

Click “Generate Contract to download the contract to your device.

Click “Send with DocuSign” to send the contract via DocuSign to the signer.

Confirmation

Dear Jazmine,

Thank you for using CableFinder.net. Before generating the contract, please make sure that you populate all the required fields with valid information. You can edit this information by going back to one of the previous tabs. Once you are sure that everything is correct please click on the Generate Contract Button.

Order Notes

PREVIOUS

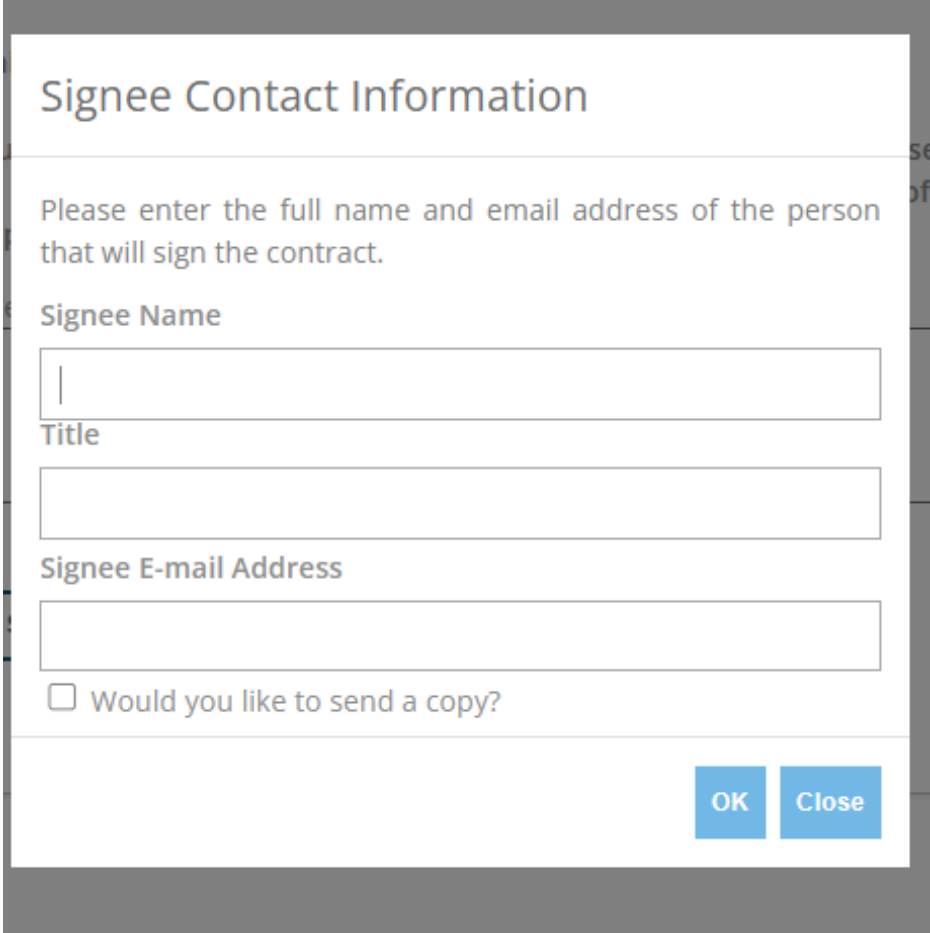
GENERATE CONTRACT

SIGN WITH DOCUSIGN



When “Sign with DocuSign” is selected, you will be asked to enter the signee name, title, and email address you would like the contract to send to for signature.

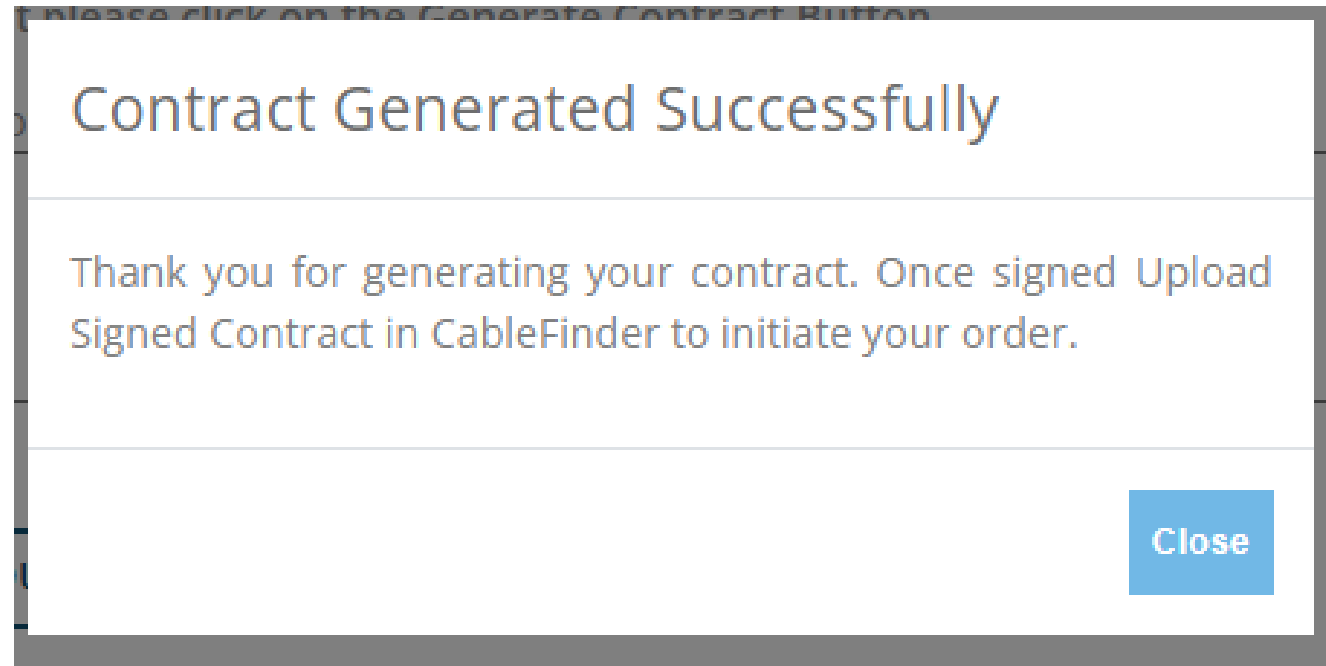
Then, click “OK”



The image shows a dialog box titled "Signee Contact Information". It contains the following elements:

- Title:** "Signee Contact Information"
- Text:** "Please enter the full name and email address of the person that will sign the contract."
- Form Fields:**
 - Signee Name:** A text input field with a vertical cursor on the left.
 - Title:** A text input field.
 - Signee E-mail Address:** A text input field.
- Checkbox:** An unchecked checkbox with the text "Would you like to send a copy?".
- Buttons:** Two blue buttons labeled "OK" and "Close" in the bottom right corner.

After the DocuSign has been sent, a confirmation screen will pop up, and an email will also be sent to you with all the contract details.

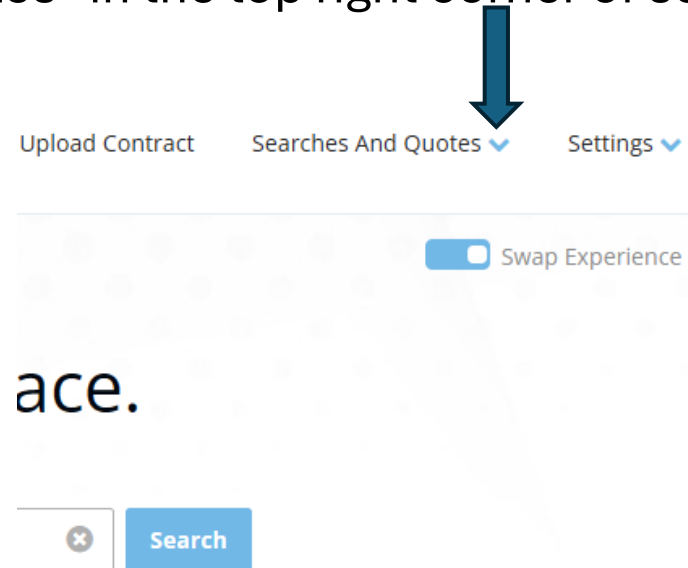


18

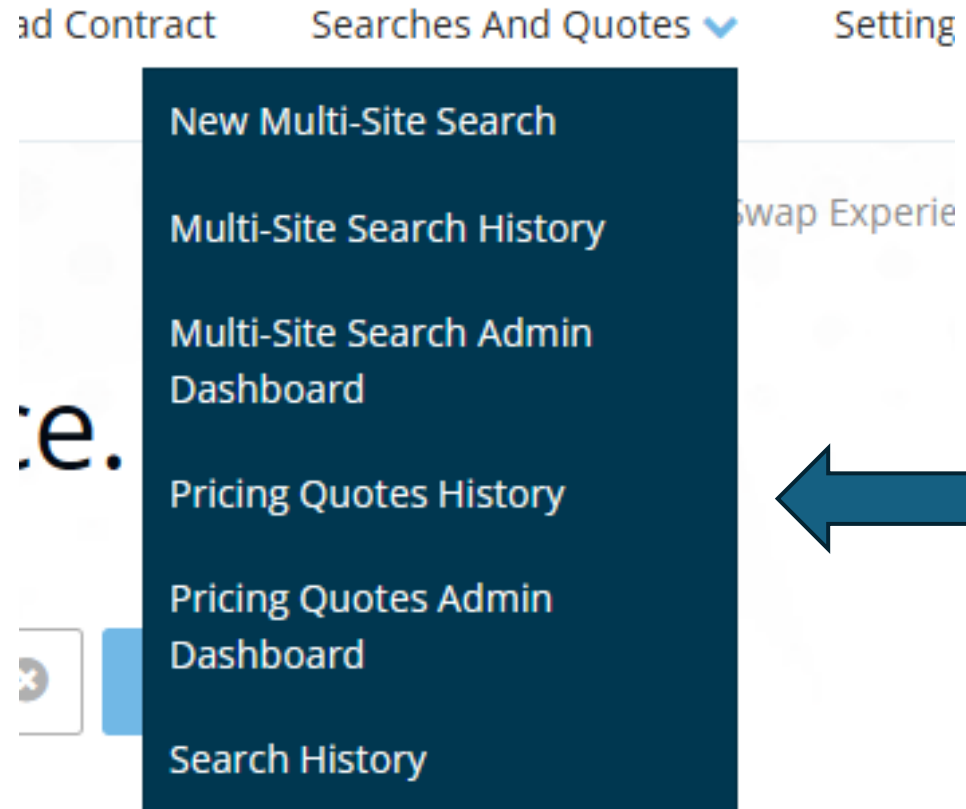
Uploading BrightSpeed Contract to CableFinder

For contract upload, once you have the signed contract, head back into Cable Finder to upload the document. This will store the contract in Cable Finder and send the document to Brightspeed for processing. Your TSD will be copied. This is your order submission.

Click “Searches and Quotes” in the top right corner of screen to display drop down.




Click “Pricing Quotes History”



The screenshot shows a navigation menu with the following items: "ad Contract", "Searches And Quotes" (with a downward arrow), and "Setting". A dark blue dropdown menu is open under "Searches And Quotes", listing the following options: "New Multi-Site Search", "Multi-Site Search History", "Multi-Site Search Admin Dashboard", "Pricing Quotes History", "Pricing Quotes Admin Dashboard", and "Search History". A blue arrow points to the "Pricing Quotes History" option. Other visible text in the background includes "Swap Experie" and "e."

Here you can find your order by searching the 6-digit quote ID, Customer Name, or Quote Name.



Quote ID	Customer Name	Quote Name	Provider	Selected Services	Master CRM Quote ID	Date/Time	DocuSign Status	Order Status	Actions
Quote ID	Customer N	Quote Na	Provider	Selected Se	Master CR				
752245	Test	test	Brightspeed	Coax Internet		Jul 7, 2025, 12:31:58 PM			Download Quote Upload Signed Contract Update Master CRM Quote ID

Under “Actions” click “Upload Signed Contract”

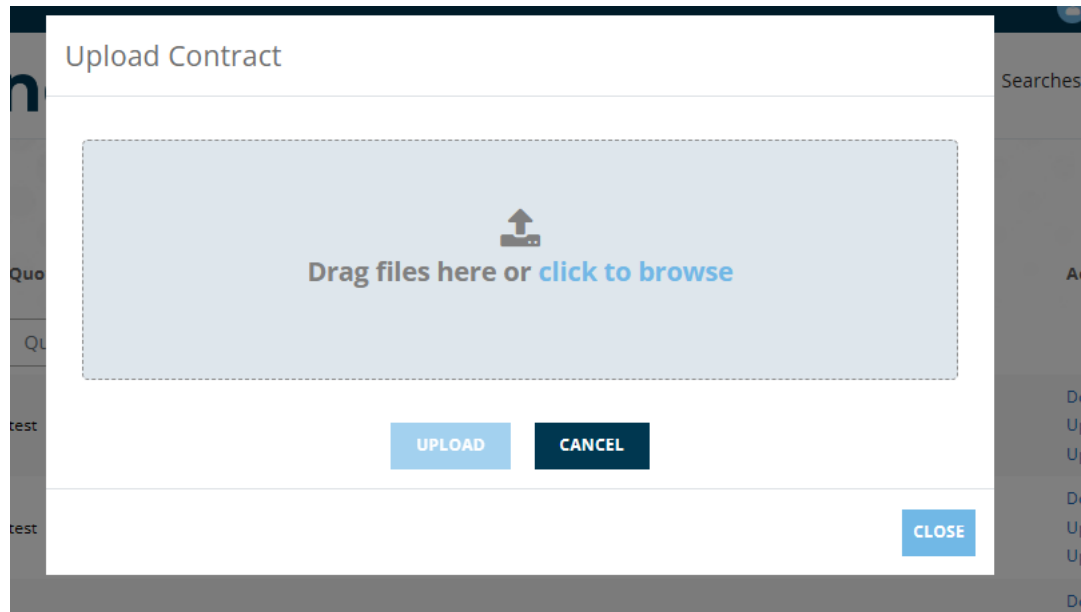


Actions

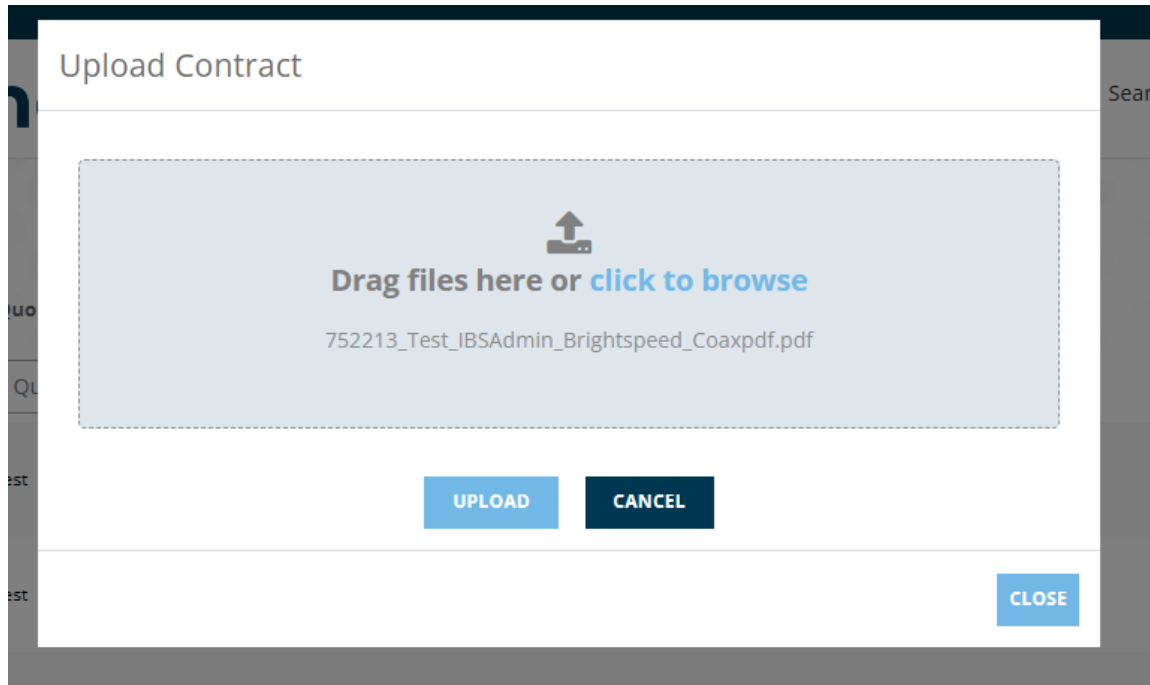
Download Quote

Upload Signed Contract

Update Master CRM Quote ID



Here you can either drag and drop your PDF File, or “Click to Browse” to choose from your computer files.



The file name will show in the grey box once it has officially been selected. Click “UPLOAD” to finalize uploading your contract.

Partner Sales ID And Tax ID

Sales ID

If left blank BrightSpeed team will set up new ID if needed

Tax ID

CLOSE CONFIRM

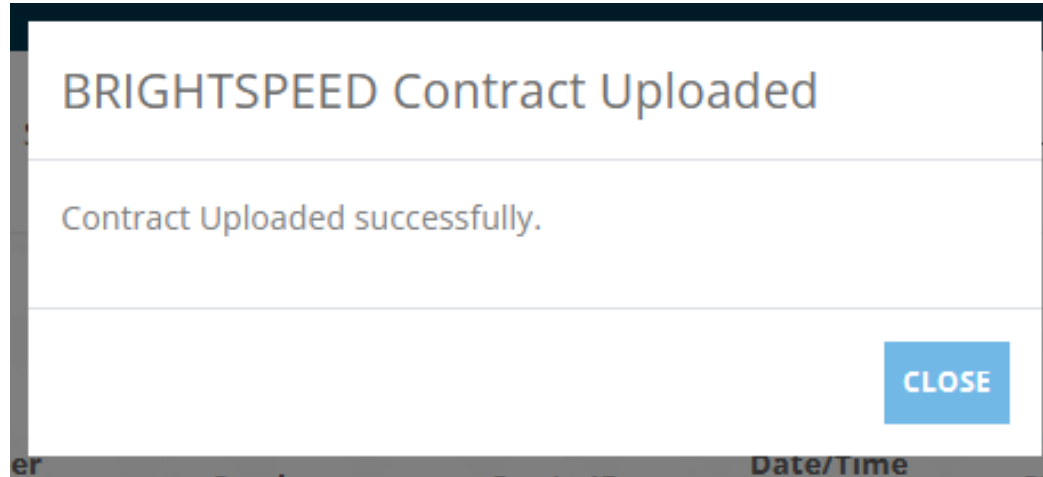
10:00:55 AM

Next, you will be asked to complete the Partner Sales ID and business TAX ID.

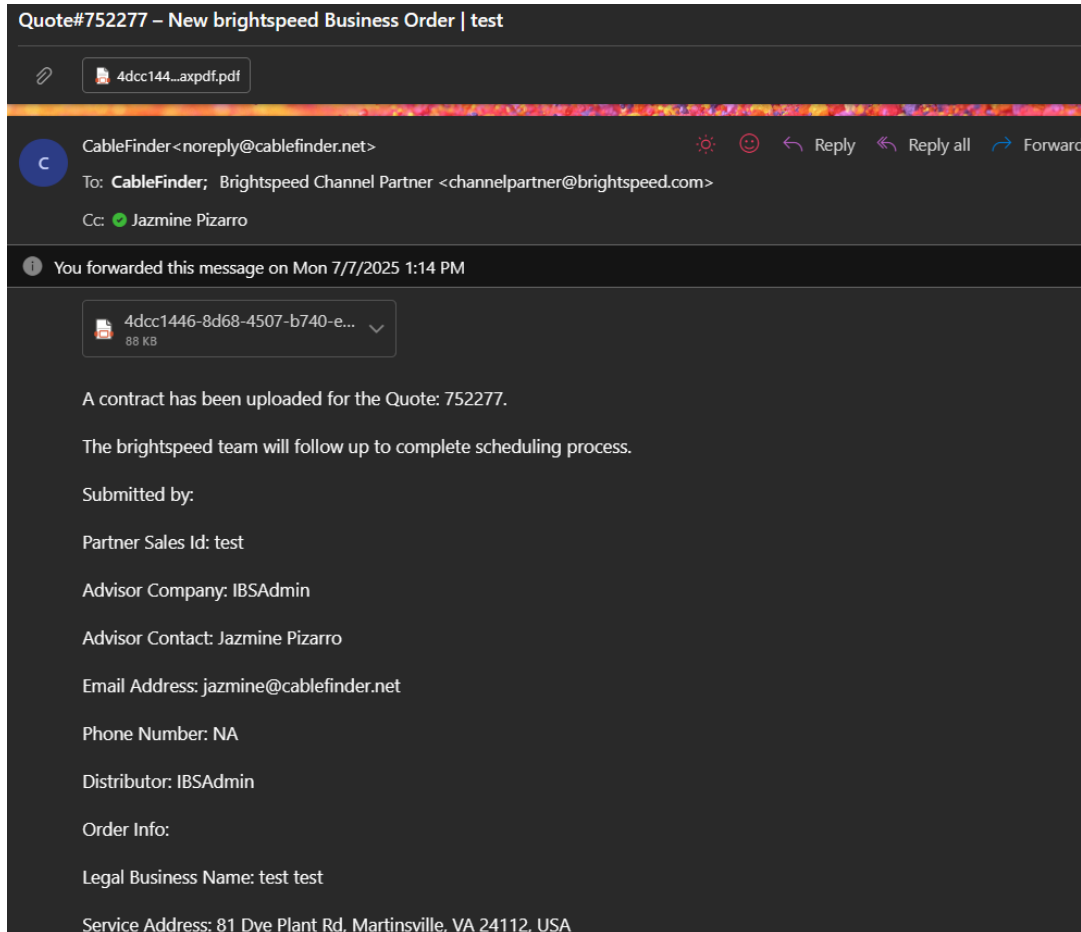
Best practice – Please fill in your Sales ID if you have one. This will prevent post sale delays. If this is your first Brightspeed order, leave blank and one will be created for you.

25

A notification will pop up confirming the contract has been uploaded.



Post CableFinder E-Mails



Email Confirmation from CableFinder. “Quote#000000 – New Bright speed Business Order”

This will go to Brightspeed and the CableFinder user.